CASHNet Payment Link

Do you need to set up a link for your event so customers can pay on-line by eCheck, MasterCard, Discover or American Express? Fill out this form and return it **one week** prior to your "go live" date to Terri Shimkus in Student Accounts. tshimkus@dom.edu

1. Name of Event_____
2. Date of Event_____
3. Go Live Date_____
4. Date Link can be removed_____
5. Cost of Event_____
6. Limited Number of Tickets_____Yes_____No

    If yes, how many_____
7. Revenue Account Number_____

    (or Sundry Account Number)
8.   What information do you need from the customers? I typically collect first and last name.

_____

(Remember that you may already be collecting this information with your registration.)

9.   If you have multiple items and prices please list them below

Item   Price

_____   _____

_____   _____

_____   _____

10. Do you have any add-on items? Example, an additional lunch purchase.

Item   Price

_____   _____

11. Submitted by_____
12. Extension_____

Please don't hesitate to contact me if you have any questions about this form. My extension is 6487.