



**APPLICATION TO APPEAL FOR FINANCIAL ASSISTANCE**

This application process is intended to support undergraduate students who have experienced an unexpected personal circumstance during the Spring 2020 semester that is preventing them from paying tuition. Applications will be reviewed by a committee and students will be notified of the outcome through Dominican email. **Priority will be given to students that are returning to Dominican for the Fall 2020 semester and are first time applicants.** Completing this application does not guarantee assistance will be provided.

**Applications are due to the Dean of Students office electronically at deanofstudents@dom.edu.** Review of applications will begin after March 30, 2020 and will continue while funding is available.

Only students who have pursued all available financial aid options and accepted all student loans, including having an eligible parent apply for the Parent PLUS Loan, will be considered for assistance. If a student has not accepted all their loans and/or their parent has not applied for the Parent PLUS Loan, please go to dom.edu/financialaid and complete the Parent PLUS application located on the forms page.

**NOTE:** The assistance is *not* available to Post Baccalaureate or Graduate Students.

Student's Name: \_\_\_\_\_  
 ID Number: \_\_\_\_\_ Current GPA: \_\_\_\_\_  
 Current Student Account Balance: \_\_\_\_\_ Faculty Advisor: \_\_\_\_\_  
 Major: \_\_\_\_\_ Year in School: \_\_\_\_\_  
 Anticipated graduation year: \_\_\_\_\_

All applicants are **REQUIRED** to **submit a Personal Narrative and Plan for Payment**. The Personal Narrative should provide context to the supportive documentation. The Plan for Payment needs to outline the current payment history for the Spring 2020 semester AND include planned payments that would be made during March, April and May. Please include when payments can be made (weekly, monthly or one time). How much will be paid? What is the anticipated source of the funds (wages, court settlement, tax refund, etc)? Students payment history will be taken into consideration during the review.

**Reasons for requesting financial assistance (check all that apply). Supporting documentation is required.**

- **Unemployment** - have you or anyone in your household recently become unemployed?
- **Reduction of wages** – have you or anyone in your household been subject to hours or salary reduction?
- **Death or Divorce** – have you or anyone in your family recently lost a source of income through divorce or a death in the family?

- **Disability**- have you or anyone in your household become disabled and receives Social Security benefits?
  - **Medical reasons** – have you or someone in your household become hospitalized or incurred high medical expenses on monthly basis?
  - **Unfit for work** – have you or anyone in your family become unfit for work due to a medical or mental illness or accident?
  - **Support** – do you or anyone in your household support a child or other adult who is disabled, recently injured, or has some other special needs?
  - **Loss of home** – has your household been threatened with foreclosure, eviction, or have you lost your home due to foreclosure?
  - **Bankruptcy** – have you or anyone in your family been threatened with bankruptcy or collection for past due bills?
  - **Garnishment of wages** – have you or anyone in your family been subject to garnishment of wages?
  - **Other** - \_\_\_\_\_
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**SUBMIT: Supporting Documentation is *REQUIRED* and may include:**

A letter from Illinois Department of Employment Security, termination letter from former employer; Letter from former employer; Divorce agreement; Death certificate; Obituary or other document related to funeral arrangements; Letter from Social Security Administration, letter from a doctor confirming disability; Proof of hospitalization (letter, hospital bill), support for medical expenses (e.g. pharmacy bills from the last two months, doctors’ bills, etc.); Doctor’s note confirming unfit for work condition; Doctor’s note confirming the condition; Letter from a bank or eviction notice; Bankruptcy documents, collection letters; Court order or pay stub; or a personal statement explaining the circumstances.

Please verify you have completed the following steps. ALL steps must be completed for the application to be complete.

- I have submitted all my loan paperwork, including an application for the Parent PLUS Loan
- Plan for payment is submitted with application
- Personal narrative and supporting documentation is included

I certify that the information provided is true and accurate. I understand that providing false or inaccurate information may result in a disciplinary action, including exclusion from further consideration for the financial assistance program at Dominican University.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_