

2023-2024 Dependent Student Verification Worksheet V5

This information is required by the Department of Education.

*Incomplete or illegible forms will be returned to you and will prevent or delay the completion of your financial aid award.
All sections must be completed in full.*

1. Student Information

Last Name	First Name	Dominican ID Number
Permanent Address	City/ State/Zip	Date of Birth
Home Phone Number	Cell Phone Number	Email Address

2. Complete the Chart Below – Read the instructions carefully and fill in all requested information:

1. List yourself first.
2. List the names of your parents (you must read the following bullet points for guidance):
 - If your parent is unmarried, and your biological parents do not live together, only one parent should be listed on this worksheet.
 - List your stepparent, if your parent was remarried as of the date you completed your FAFSA
 - List both of your biological parents if your parents are unmarried but are living together
3. List your siblings if they receive at least half of their financial support from your parent(s)
 - Include the college information for your sibling if they will be enrolled, at least half-time, during the 2023-2024 academic year.
4. List other individuals on this chart, **only** if your parents will provide at least 50% of their financial support from July 1, 2023 through June 30, 2024. Additional documentation will be required for these individuals.

Full Name	Age	Relationship	College Name in 23-24 (if applicable)
		<i>Self</i>	Dominican University

3. Student Tax/Income Information:

Did you file a 2021 Federal Income Tax Return? **(Please select one of the options below.)**

- Yes** – And attached to this form is a copy of my Federal Tax Return Transcript from the IRS.
To obtain a tax transcript, log onto www.irs.gov/transcript, call 800-908-9946, or complete paper form 4506-T and submit to the IRS.
- Yes.** I used IRS data retrieval on FAFSA on the web. (No tax transcript is required for this option.)
- No.** I certify that I did not, and am not, required to file a 2021 income tax return. **(Complete the table below.)**

If you did not retain a copy of your W-2 form(s), please request a Wage & Income Transcript from the IRS online or by using IRS form 4506-T.

Source of Income	Amount Earned in 2021	W-2 Provided (circle one)	
	\$	YES	NO
	\$	YES	NO
	\$	YES	NO
Total:	\$		

4. Parent Tax/Income Information:

Did you file a 2021 Federal Income Tax Return? **(Please select one of the options below.)**

- Yes** – And attached is a copy of my Federal Tax Return Transcript from the IRS
To obtain a tax transcript, log onto www.irs.gov/transcript, call 800-908-9946, or complete paper form 4506-T and submit to the IRS.
- Yes.** I used IRS data retrieval on FAFSA on the web. (No tax transcript is required for this option.)
- No.** I certify that I did not, and am not, required to file a 2021 income tax return. **(Complete the table below.)**

If you did not retain a copy of your W-2 form(s), please request a Wage & Income Transcript from the IRS online or by using IRS form 4506-T.

Source of Income	Amount Earned in 2021	W-2 Provided (circle one)	
	\$	YES	NO
	\$	YES	NO
	\$	YES	NO
Total:	\$		

5. Certification—By signing, I certify that all the information is complete and correct.

Student Signature: _____ Date: _____

Print Name: _____ Dominican ID Number: _____

Parent's Signature: _____ Date: _____

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The Student Must Complete Either Statement Number 7 or Number 8:

6. Identity and Statement of Educational Purpose (To Be Signed at Dominican University)

The student must appear in person at **Dominican University** to verify his or her identity by presenting a valid, government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presence of the institutional official, the following Statement:

Statement of Educational Purpose

I certify that I _____ (the student) am the individual signing this *Statement of Educational Purpose* and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending:

Dominican University for 2023-2024.

(Student's Signature)

(Dominican ID #) (Date)

7. Identity and Statement of Educational Purpose (To Be Signed With Notary)

If the student is unable to appear in person at **Dominican University** to verify his or her identity, the student must provide:

- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as, but not limited to a driver's license, other state-issued ID, or passport; and
- (b) The original notarized Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending:

Dominican University for 2023-2024.

(Student's Signature)

(Dominican ID #) (Date)

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Submitted In Person	Submitted By Mail
<i>To be completed by DU Financial Aid Administrator</i>	<i>Notary's Certificate of Acknowledgement</i>
ID Type:	State of:
ID Number:	County of:
ID Expiration Date:	On Date:
Rec'd By:	Before me (Notary's Name):
Signature:	personally appeared (Printed name of signer):
Date:	
	and provided to me on the basis of satisfactory evidence of identification (Type of gov't issued photo ID provided):
	Witness my hand and official seal Notary's Signature: Seal:
	My Commission Expires on

Please note: Typed signatures are not acceptable and will require that this form be returned to you for an "actual" signature.

*Please use our secure transfer link to securely upload and submit documentation online.
<https://securetransfer.dom.edu/filedrop/financialaid>*